

**PRELIMINARY CHANGE FORM**

I am reporting a change in income due to:  New Job  Job change  No longer working at \_\_\_\_\_  
 Hours cut (supply check stubs)  Change in family size (explain on line below)  
 Other (explain) \_\_\_\_\_

Resident Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Name of Employer/Staffing Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone or Fax: \_\_\_\_\_

Rate of Pay: \_\_\_\_\_ Total number of hours worked each week: \_\_\_\_\_

I get paid : (Weekly, Bi-weekly, Semi-monthly, Monthly) Date Started: \_\_\_\_\_ Date Stopped: \_\_\_\_\_

Additional Source of Income: \_\_\_\_\_  
(Other than employment) Amount: \_\_\_\_\_ Date began receiving: \_\_\_\_\_

Do you pay for child care?  yes  no If yes: \_\_\_\_\_  
(name of provider)

\$ \_\_\_\_\_  
(Amount paid - weekly/bi-wkly/monthly) (street address/city/zip code of provider)

\* \* \* \* \*

1. Has anyone moved into or out of your home?  Yes  No If yes, who? \_\_\_\_\_

2. Does anyone in your household receive any of the following?  
AFDC/ FI  Yes  No Pension  Yes  No  
Public Assistance (Food Stamps)  Yes  No Disability Payments  Yes  No  
Social Security  Yes  No

3. Does anyone outside of your household pay any of your bills, or give you money?  
(If YES: complete a Self Certification form)  Yes  No

4. Does anyone in your household receive any type of income or money not mentioned above?  Yes  No

Comments: Explain any "yes" answers: \_\_\_\_\_

I certify that the answers I have given are true and accurate to the best of my knowledge, and have no objection to inquiries being made to verify any statement herein.

\* \* \* \* \*

I UNDERSTAND THAT AN INTERIM ADJUSTMENT WILL BE PROCESSED ONCE THE HOUSING AUTHORITY HAS RECEIVED THIRD PARTY VERIFICATION IF NECESSARY.

Participant's Signature \_\_\_\_\_

Date \_\_\_\_\_

HA Representative's Signature \_\_\_\_\_

Date \_\_\_\_\_

**WARNING! Title 18, Section 1001 of the U.S. Code, states that any person who knowingly and willingly makes false or fraudulent statements to any Department or Agency of the U.S. or the Department of Housing and Urban Development is guilty of a felony.**