

**THE HOUSING AUTHORITY OF FLORENCE**  
**NOTICE TO BIDDERS**

The Housing Authority of Florence will receive sealed bids for Project named Creekside Village Apartments Renovation.

P.o. Box Drawer 969 Florence, South Carolina 29503

Bids will be received until 2:00 p.m. local time on the 22<sup>nd</sup> day of October, 2024 at the offices of The Housing Authority of Florence located at 2640 W Palmetto Street, Florence, SC 29501. At that time and place all bids will be publicly opened and read aloud.

A pre-bid meeting shall take place on the 8th day, of October 2024 at 11:00 a.m. at The Housing Authority of Florence (Creekside Village Apartments) located at 2311 West Palmetto Street, Florence South Carolina.

Bids must be based on electronic bid documents obtained from 1919 Architects, P.C. Hard copies may be obtained upon a deposit of \$50 (in the form of cash or check) per set and bidders will be limited to (3) sets. Deposits will be refunded upon return of the Bidding Documents in good condition, without markings, notations or other defacing, within (5) days after bid opening. Contractors that do not submit a bid will not be refunded their deposit. Checks should be made payable to 1919 Architects, P.C. If it is desired for bid packets to be shipped to bidder, a separate non-refundable check shall be made payable to 1919 Architects, P.C. in the amount of \$25 or a valid UPS or FedEx account number shall be provided.

Bids received must be enclosed in a sealed envelope and clearly marked "**Creekside Village Apartments Renovation**".

Bid Bond executed by the bidder and acceptable sureties in an amount of not less than 5% of the base bid shall be submitted with each bid. Failure to submit an acceptable bid bond with the bid will result in the rejection of the bid.

Attention is called to the provisions for Equal Employment Opportunity and payment of not less than the minimum salaries and wages set forth in the bid documents.

All Contractors who are awarded construction related contracts must document Affirmative Action to ensure Equal Opportunity in Employment. This documentation is subject to review by the Regional Office of the Department of Labor. As a part of normal contract administration, The Housing Authority of Florence is responsible for determining the Contractor's compliance with the Equal Employment Opportunity Clause and Affirmative Action Requirements as well as the Contractor's performance in executing those requirements.

All MBE/DBE/WBE Contractors, Subcontractors and Suppliers are encouraged to participate on The Housing Authority of Florence projects.

No bid shall be withdrawn for a period of (90) calendar days subsequent to the opening of the bids without the written consent of The Housing Authority of Florence.

The successful bidder shall furnish an assurance of completion. Upon notice of contract the contractor has fourteen (14) calendar days in which to provide a PAYMENT AND PERFORMANCE BOND FOR 100% OF THE TOTAL CONTRACT PRICE. These bonds must be obtained from guarantee or surety companies acceptable to the U. S. Government and authorized to do business in the State where the work is to be performed. Individual sureties shall not be considered. U. S. Treasury Circular Number 570 lists companies approved to act as sureties on bonds securing Government contracts, the maximum underwriting limits on each contract bonded, and the States in which the company is licensed to do business. Use of companies on this circular is mandatory. Copies of the circular may be downloaded on the U.S. Department of Treasury website: <http://www.fms.treas.gov/c570/index.html>.

A contract award will be made to the most qualified, responsive, and responsible bidder as stated in **2 CFR 200.320 (d)(5) in the Code of Federal Regulations.**

The Housing Authority of Florence reserves the right to accept or reject any and all bids and to waive any and all technicalities.

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